

Holy Family Parish Pastoral Council Meeting Minutes – April 5, 2016

Attendees: Father Gaudy, Alfie Martinez Coyle, Glenn Rodriguez, Jim Fedor, Terry McElroy, Andy Ward (Chairperson PFC), Greg Brown, Dick Dietz, Joe Kelly, Julie Luecke, Bill Shannon, Kathy Staskin, Brian Alexander, Beverly Manlove, Todd Solomon

General:

January PPC meeting minutes were approved through email review and are posted on the parish website.

Old Business:

- **Living Our Mission Campaign (LOM):** Holy Family has raised \$1,528,021.66 to date. A total of \$186,622.71 has been received back by Holy Family from the Diocese. In total, Holy Family will receive approximately \$835,000 over 5 years in quarterly installments.
- **PPC Winter Watch Dinner** – Todd Solomon has documented the process and amount of food needed for use in next year’s planning for the PPC Winter Watch dinner.
- **SLT Presentations – Community and Service:** Alfie made a presentation on the Community and Service ministries at Holy Family which outlined the goals for each ministry and current examples of activities that are conducted to meet these goals. Jim Fedor and Glenn Rodriguez also provided input for their respective ministry groups. A long term goal of being able to provide teaching rather than “short term assistance” only through financial Outreach was expressed.

New Business:

- **Building Committee Update:** Glenn Rodriguez provided a summary of the building committee progress and Capital Improvement projects, as well as a schedule through 2017. Highlights include:
 - Construction projects will start in Summer/Fall 2016 and continue through 2017. SLT is reviewing the proposed schedule and will provide input on how projects will fit best into the liturgical year.
 - A town hall will be conducted in the Summer 2016 to advise the parish on the status of the kitchen improvements.
 - Kitchen updates require a design to meet current codes. This effort is being incorporated.
 - Capital Fund projects (cooling tower, Family Room – lights, shades, paint, flooring, windows and partitions) have also been incorporated into the construction schedule.
 - Updates to the parish on LOM and Capital Reserve projects will be forthcoming.
- **Columbarium** – A report was provided by Terry McElroy. There are 14 remaining niches in the existing units. A new unit will be ordered once there are about 4 niches left. The funds present in the Columbarium account are sufficient for necessary maintenance and expenses of urns & name plates.
- **FY 2016-2017 Budget** – Terry McElroy provided a summary of the budget process and breakdown of income/expenses. Parishioner contributions have increased for the past 2 years. A change to the next fiscal year (starting July 1, 2016) is an increase in the percentage of

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Cathedraticum for most categories of church income. The budget has incorporated this increase and the Finance Committee is comfortable with the parish's ability to meet the coming year's expenses. Online contributions have also increased. A suggestion was made to include a quarterly notice in the bulletin, as well as to advise parishioners of fees associated with using a credit card.

- **SLT Presentation** – Day School – postponed until May 10th meeting.
- **Dinner with the Bishop** – SLT, PPC, PFC, NET have been invited to attend. The dinner is on April 21 at 5 pm.
- **Online Electronic Calendar** – Todd Solomon has worked with Glenn Rodriguez to clarify electronic calendar usage in support of the scheduling of all parish events.
- **New Member Training** – Conducted for Beverly Manolve after the meeting.

Additional Comments:

Brian Alexander handed out information on the Haiti Walk (May 6) and a book discussion on "Toxic Charity" starting May 11th. More information can be found on the parish website.

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